



TRAINING WORK PLAN 2017

ACLEDA Bank Plc. and ACLEDA INSTITUTE OF BUSINESS

" The Focus is on helping our employees become strong, not about making the employee feel better about being weak."

Sr.	Resource Division	Activities	Target Participants	Jan				Feb				Mar				Apr				May				Jun				Jul				Aug				Sep				Oct				Nov				Dec				# of Course
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4					
Skill Development Training organized by AIB																																																				
EVP & Group Chief Legal Officer and Corporate Secretary																																																				
1	LGD	Refresher Course (Join with ADD)	AVP & M of B.ADM all Branches " A "																																	Schedule depends on ADD				-												
2	LMD	Refresher Course (Join with CRD)	AVP & M of B.CO " A "																																	Schedule depends on CRD				-												
		Workshop (Join with CRD)	AVP & AM of B.CO " A "																																	Schedule depends on CRD				-												
3	PTD	Refresher Course (Join with ADD)	AVP & M of B.ADM all Branches " A "																																	Schedule depends on ADD				-												
			Chief Cleaner / Representative all Branches																																	Schedule depends on ADD				-												
4	CSD	Refresher Course (Join with ADD)	AVP & M of B.ADM all Branches " A "																																	Schedule depends on ADD				-												
Group Chief Internal Audit Officer																																																				
1	IADD, ARD, ISAD, CAD, FAD, DTAD	Refresher Course	IADSS, M of BIA "A", M of Internal Audit Unit-AIB (Group 1)																																	Schedule depends on ADD				4												
			IADSS, M of BIA "A", M of Internal Audit Unit-AIB (Group 2)																																	Schedule depends on ADD				4												
EVP & Group Chief Financial Officer																																																				
1	FND	Refresher Course	AVP & M of B.ACC " A " for BP (Group 1)																																	Schedule depends on ADD				8												
			AVP & M of B.ACC " A " for BP (Group 2)																																	Schedule depends on ADD																
			AVP & M of B.ACC " A " (Group 1)																																	Schedule depends on ADD																
			AVP & M of B.ACC " A " (Group 2)																																	Schedule depends on ADD																
			AVP & M of B.ACC " B " (Group 1)																																	Schedule depends on ADD																
			AVP & M of B.ACC " B " (Group 2)																																	Schedule depends on ADD																
		Workshop	AVP & M of B.ACC " A " (Group 1)																																	Schedule depends on ADD																
			AVP & M of B.ACC " A " (Group 2)																																	Schedule depends on ADD																
2	ITD	Refresher Course	IT Branch Technician																																	Schedule depends on ADD				2												
3	ISD	Refresher Course (Join with ITD)	IT Branch Technician																																	Schedule depends on ITD				-												

