



TRAINING WORK PLAN 2017

ACLEDA Bank Plc. and ACLEDA INSTITUTE OF BUSINESS

" The Focus is on helping our employees become strong, not about making the employee feel better about being weak."

| Sr. | Resource Division | Activities | Target Participants | Jan | | | | Feb | | | | Mar | | | | Apr | | | | May | | | | Jun | | | | Jul | | | | Aug | | | | Sep | | | | Oct | | | | Nov | | | | Dec | | | | # of Course |
|---|---------------------------------|------------------------------------|---|-----|---|---|---|-----|---|---|---|-----|---|---|---|-----|---|---|---|-----|---|---|---|-----|---|---|---|-----|---|---|---|-----|---|---|---|-------------------------|---|---|---|-----|---|---|---|-----|---|---|---|-----|--|--|--|-------------|
| | | | | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | | | | | |
| Skill Development Training organized by AIB | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| EVP & Group Chief Legal Officer and Corporate Secretary | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | LGD | Refresher Course (Join with ADD) | AVP & M of B.ADM all Branches " A " | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | - | | | | | | | | | | | | |
| 2 | LMD | Refresher Course (Join with CRD) | AVP & M of B.CO " A " | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on CRD | | | | - | | | | | | | | | | | | |
| | | Workshop (Join with CRD) | AVP & AM of B.CO " A " | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on CRD | | | | - | | | | | | | | | | | | |
| 3 | PTD | Refresher Course (Join with ADD) | AVP & M of B.ADM all Branches " A " | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | - | | | | | | | | | | | | |
| | | | Chief Cleaner / Representative all Branches | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | - | | | | | | | | | | | | |
| 4 | CSD | Refresher Course (Join with ADD) | AVP & M of B.ADM all Branches " A " | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | - | | | | | | | | | | | | |
| Group Chief Internal Audit Officer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | IADD, ARD, ISAD, CAD, FAD, DTAD | Refresher Course | IADSS, M of BIA "A", M of Internal Audit Unit-AIB (Group 1) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | 4 | | | | | | | | | | | | |
| | | | IADSS, M of BIA "A", M of Internal Audit Unit-AIB (Group 2) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | 4 | | | | | | | | | | | | |
| EVP & Group Chief Financial Officer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | FND | Refresher Course | AVP & M of B.ACC " A " for BP (Group 1) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | 8 | | | | | | | | | | | | |
| | | | AVP & M of B.ACC " A " for BP (Group 2) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | | | | | | | | | | | | | |
| | | | AVP & M of B.ACC " A " (Group 1) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | | | | | | | | | | | | | |
| | | | AVP & M of B.ACC " A " (Group 2) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | | | | | | | | | | | | | |
| | | | AVP & M of B.ACC " B " (Group 1) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | | | | | | | | | | | | | |
| | | | AVP & M of B.ACC " B " (Group 2) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | | | | | | | | | | | | | |
| | | Workshop | AVP & M of B.ACC " A " (Group 1) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | | | | | | | | | | | | | |
| | | | AVP & M of B.ACC " A " (Group 2) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | | | | | | | | | | | | | |
| 2 | ITD | Refresher Course | IT Branch Technician | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ADD | | | | 2 | | | | | | | | | | | | |
| 3 | ISD | Refresher Course (Join with ITD) | IT Branch Technician | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Schedule depends on ITD | | | | - | | | | | | | | | | | | |

