

RECRUITMENT ANNOUNCEMENT

ACLEDA INSTITUTE OF BUSINESS (AIB) is one of ACLEDA Bank Plc.'s subsidiary companies. It is officially recognized by the Royal Government of Cambodia as a private higher education institution on 25 January 2016. We provide Master/ Bachelor/Associate degree programs majoring specifically in Finance and Banking, Accounting, Supply Chain Management and Logistics, Risk Management and Insurance, International Business, Fintech, Business Information Technologies, and Computer Science and Engineering. We are currently looking for qualified candidates to fulfill the vacancy positions as follows:

Job Title: Part-Time Lecturer (Local / Expatriate)

- Logistics

= 01 Positions

Location: Based in Phnom Penh

Job Description

- Prepare a curriculum and its course syllabus for teaching
- Planning content of lectures and tutorials.
- Preparing and marking essays, assignments, homework, and examinations in paper and digital
- Preparing and delivering lectures and tutorials, seminars, and laboratory sessions.
- Providing academic guidance to students.
- Manage classroom properly
- Design digital learning platform for student
- Use creative and diverse methodologies to teach such course
- Develop and conduct student learning assessment
- Record and maintain student attendance records
- Attending faculty meetings, conferences, and events invited by the institute
- Contributing to curriculum revisions and course and degree requirements.
- Do research of related field

Qualification

- Ph.D./Doctoral, Master, Bachelor (within the minimum three years of teaching or working experience) in the fields above
- Have experienced related to the field at least three years
- Excellent teamwork and collaborative skills
- Never have any professional misconduct, never been convicted or have any criminal record
- Ability to keep and adapt AIB and Cambodian Culture
- Patience and good sense of humor
- Punctuality and high responsibility
- Willing to work through the guidelines and curriculum of AIB

General requirement

- Require working or teaching experience with the related subject.
- Good in speaking, reading, writing, and speaking in English.
- Candidate with MIT or studying it's highly preferred
- Good interpersonal skill
- Able to adapt with student center methodology, in-class, and online-class teaching, and follow AIB and Cambodian culture

How to Apply

Interested candidates are requested to complete the application form provided by AIB and submit other documents to Building #1397, Street 1019 (Hanoi Blvd), Phum Anlong Kngan, Sangkat Khmuonh, Khan Saensokh, Phnom Penh or send to telegram number 010 700 763.

Only shortlisted candidates will be contacted for interview.

The application deadline is **19th/February/2024**.